



## BETHESDA (BEDOK-TAMPINES) CHURCH

### Notice of 35<sup>th</sup> Annual General Meeting

Notice is hereby given that the 35<sup>th</sup> Annual General Meeting (**AGM**) of Bethesda (Bedok-Tampines) Church Ltd will be held by way of electronic means on Thursday, 17 September 2020 at 8.00 p.m. to transact the following business:

	<b>As Ordinary Business</b>	Ordinary Resolution No.
1	To approve Minutes of the 34 <sup>th</sup> Annual General Meeting of the Church held on 17 July 2019 (attached as Annex A).	(Resolution 1)
2	To receive the Chairman's Report and the audited statements for the year ended 31 March 2020 and the Auditors' Report thereon, and if approved, to pass them.	(Resolution 2)
3	To re-elect the following Directors, each of whom will retire and who, being eligible, offer themselves for re-election: (a) Elder Goh Hock Chye; and (b) Ung Tze Yang.	(Resolution 3) (Resolution 4)
4	To re-appoint Baker Tilly TFW LLP as the Church's auditors for the ensuing year commencing 1 April 2020 and to authorize the Board of Directors to fix their remuneration.	(Resolution 5)
5	To transact any other business as can be transacted at an Annual General Meeting.	(Resolution 6)

This Notice has been made available on the Church's website and may be accessed at the URL [<https://www.bbtc.com.sg/agm/>].

#### **Attached are:**

- Annex A: The Minutes of the last Annual General Meeting
- Annex B: Proxy Form
- Annex C: The Audited Financial Statements and Auditor's Report for Financial Year ended on 31 March 2020 and The Annual Report for Financial Year ended on 31 March 2020.



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### **Important Notes:**

In light of the COVID-19 situation and pursuant to the relevant order under the COVID-19 (Temporary Measures) Act 2020, the following arrangements will be adopted for the AGM:

- (a) A member will not be able to attend the AGM in person. A member may only attend the AGM by observing and listening to the proceedings of the meeting by electronic means. A member will be able to access the live audio and video webcast of the AGM by using the URL below:  
<https://bbtc-sg.zoom.us/j/92492759929?pwd=TWlraExwdkFhTWRzWHVDdnVrSVZ4UT09>
- (b) A member may submit questions to the Church by email to [angeline@bbtc.com.sg](mailto:angeline@bbtc.com.sg). The questions must reach the Church at least 3 days prior to the AGM;
- (c) All substantial and relevant questions will be addressed by the Board of Directors and/or Senior Pastor's Office (SPO) at the AGM.
- (d) A member may only vote by appointing the Chairman of the meeting as the member's proxy to vote at the meeting by depositing with the Church an instrument of appointment (also known as "the Proxy Form"). The Proxy Form must be deposited at the office of the Church at 300 Bedok North Ave 3 Singapore 469717 or emailed to [angeline@bbtc.com.sg](mailto:angeline@bbtc.com.sg). The completed Proxy Form must reach the Church at least 48 hours before the time for holding the AGM. A copy of the Proxy Form is attached in Annex B. In appointing the Chairman of the meeting as a proxy, a member must give specific instructions with regards to voting, or abstentions from voting, in the form of proxy, failing which the appointment may be treated as invalid.

**By Order of the Board of Directors**

Ung Tze Yang

Secretary

27 August 2020